

## **Consultation Audit Trail**

The preparation of The Randwick Parish Village Design Statement followed on from priorities set in the Randwick Parish Plan.

The Council advertised an initial meeting to inform parishioners about the intention to create a Design Statement and to ask for interested parishioners to contribute to the VDS. The meeting was attended by over 20 people, which is a good turn-out for Randwick Parish Council public consultation meetings.

Following this meeting a working party was formed in March 2010, which met at publicly advertised venues in two parts of the Parish, to allow easy access to meetings for parishioners. These meetings attracted around 10 people each.

The working party presented a display at the Randwick Wap in May 2010 to engage parishioners, to explain the Council's intentions to write the VDS and to get comments from parishioners. Comments made by parishioners on post-it notes are reproduced at appendix A of this audit trail. The display was seen by several hundred people who attended the Randwick Wap, a popular Spring event.

The working party met with the SDC Principal Planner for Planning Strategy in February 2011 and the working party began working on the VDS.

A further public meeting was held on June 23<sup>rd</sup> 2011. The meeting was publicised in the Council's newsletter and attended by approximately 20 people.

A questionnaire for parishioners was designed based on questions used in the Parish Plan. (Appendix B of this Audit Trail). In February 2012 the questionnaire was delivered to each household in the Parish. It explained the process and invited comments. Responses are reproduced at Appendix C. There were 109 responses from approximately 600 households, a return of 18%.

The VDS was written with parishioners' responses to the survey as its basis and in the context of local and national planning, paying particular attention to SDC planning guidance and policies, including the Strategic Housing Land Availability Assessment and SDC 'Residential Design Guide Nov 99 Supplementary Planning Guidance'.

The working party studied documents from English Heritage, the Cotswolds AONB and GRCC.

All meetings were advertised in the local magazine, "The Randwick Runner", as well as in the Council's own newsletters and on the Parish Council's website.

To keep the work in the public eye progress was regularly reported and discussed as an agenda item at Parish Council meetings where parishioners were invited to comment. The average attendance at Parish Council meetings is five or six.

Drafts were submitted to SDC for comment throughout the process.

The final draft was presented to parishioners at the well-attended Annual Parish Meeting in May 2014, where it was well received by the 20 parishioners present. Draft copies of the VDS were made available at the meeting, by email from the Clerk and via the Parish Council website. No adverse comments have been received from parishioners.

Copies of the VDS were sent to neighbouring parish councils for comment.

Cainscross Parish Council made no observations other than to congratulate Randwick on the quality of the document.

Whiteshill and Ruscombe, Cainscross and Standish Parish Councils considered the VDS and commented favourably but made no further contributions or suggestions.

Copies of the VDS were also sent in July 2014, inviting comment to

Gloucestershire County Council  
English Heritage  
Gloucestershire Wildlife Trust  
Natural England  
The Environment Agency  
CPRE.

Responses were received from Natural England and The Environment Agency.

Natural England's response offered general advice, which had been followed by consulting Natural England publications during the preparation of the VDS.

The Environment Agency also offered general advice and also concurred with the wording in the VDS highlighting the importance of water features (springs and pools) in the parish. The Agency also welcomed the inclusion of policy 10 (landscaping) in the VDS.

No further comments have been received from any other agencies.

The response from consultation has been favourable in all cases.