

## RIGHT TO BUY ADDITIONAL INFORMATION REQUEST FORM

In order for us to process your application in line with the legislation governing the Right to Buy scheme and our duty to prevent money laundering and fraud, we request that you complete this form and return it to us with your Right to Buy application form.

### We need to verify the identity and permanent address of all applicants

Please provide us with details of;

**Full names of all applicants and the address you are applying for the Right to Buy**

Tenant Name	Property Address
1)	
2)	
Family Member Name	
1)	
2)	
3)	Post Code -

**a) Do you or any individuals named above :-**

i) Own, or have an interest in, another property in the UK or outside of the UK? **Yes/No**  
 If **Yes** please give details of this address and state whether you reside there.

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ii) Hold a tenancy for another property in the UK or outside of the UK? **Yes/No**

If **Yes** please give details of this address and state whether you reside there.

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**We are required to comply with the Money Laundering Regulations and to policies adopted worldwide by financial and government authorities, preventing the use of laundering systems to disguise the proceeds of crime.**

**b) Please give details of how you wish to finance the purchase of your property through the Right to Buy scheme:**

i) Will you require a mortgage to finance the purchase? **Yes/No**

If **Yes**, Full mortgage  Part mortgage

ii) Are you using savings to pay for the property? **Yes/No**

If **Yes** please give details of how much savings you will be using

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iii) Are you receiving a financial gift to purchase the property? **Yes/No**

If **Yes** please give further information

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iv) Will the property be paid for by an inheritance? **Yes/No**

If **Yes** please give further information

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v) Please give details of any other means being used to pay for the property purchase:

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If you proceed to accept the Right to Buy S125 notice, we will require documentation evidencing how you are financing the purchase, for example :-

- A copy of your mortgage offer.
- Statements showing any savings being used.
- The name of any third party gifting the money for the purchase along with evidence of the source of their finance. We will also require identification from the third party and a letter from them confirming they have no interest in the property.
- Sight of any will or letter from a solicitor confirming the purchase monies are from an inheritance.

We will require the evidence to cover the entire purchase price.

**BANKRUPTCY**

In order to comply with Section 121 of the Housing Act 1985, we need to establish any person(s) to whom the Right to Buy belongs who may be an undischarged bankrupt (or have made a composition or arrangement with his/her creditors) the terms of which remain unfulfilled, or who have a bankruptcy petition or receiving order pending. This is because in these circumstances the Right to Buy cannot be exercised until such an order or arrangement has been discharged.

Have you ever been bankrupt? **Yes/No**

If **Yes**, please give details and dates of when you made bankrupt and if applicable dates of when you have been discharged .....

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**DECLARATION AND SIGNATURES**

**I/we acknowledge that Stroud District Council will make any enquiries necessary in order to confirm information specified in this form. To the best of my knowledge and belief the information given in this form is true, complete and correct and I will inform you of any change of circumstances that occur during the course of my Right to Buy application. I understand that by giving false or misleading information or by omitting information for the purpose of gaining the Right to Buy, it may be regarded as a criminal offence and action may be taken against me.**

Signed (Tenant 1) ..... Date .....

Signed (Tenant 2) .....

Signed (Family member 1) .....

Signed (Family member 2) .....

Signed (Family member 3) .....