**PRIVACY NOTICE: PLANNING AND BUILDINGS**

**This is to be read in conjunction with the Council’s General Privacy Notice – please see** [**Sections 1 to 10**](https://www.stroud.gov.uk/council-and-democracy/about-the-council/access-to-information/privacy-and-cookie-policy/privacy-notice)

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| **Service Area:** | | **PLANNING STRATEGY**   1. **PLANNING STRATEGY** 2. **HOUSING STRATEGY** 3. **REGENERATION (BUSINESS)** | |
| **Contact details:** | | [**data.protection@stroud.gov.uk**](mailto:data.protection@stroud.gov.uk) | |
| **Date reviewed:** | | April 2018 | |
| **PURPOSE FOR WHICH THE INFORMATION IS BEING SOUGHT:** | | | |
| 1 | **Planning Strategy:**   * To seek views on planning documents to draft Local Plan and supplementary planning documents * To answer questions and provide information regarding planning policies. | | |
| 2 | **Housing Strategy:**  To maintain and promote a list of individuals and groups of individuals who are interested in self or custom build in their area. | | |
| 3 | **Regeneration (Business):**   * To coordinate grant schemes * To maintain a business directory which is used to communicate with interested businesses regarding regeneration matters. | | |
| **INFORMATION WILL BE HELD IN THE FOLLOWING FORMS:** | | | |
| 1 | Email pending filing within relevant document retention system. | | |
| 2 | Electronic document retention system. | | |
| 3 | Paper. | | |
| 4 | Scanned forms and files. | | |
| 5 | On-line survey. | | |
| **THE INFORMATION WILL BE USED TO:** | | | |
| A | To comply with a legal requirement under planning legislation including (but not limited to):  **Planning Strategy:**   * To prepare local development documents and the development plan in accordance with Parts 2 and 3 of the Planning and Compulsory Purchase Act 2004. * To prepare a list of assets of community value to support neighbourhood planning in accordance with Parts 5 and 6 of the Localism Act 2011.   **Housing Strategy:**   * To maintain a Self-build and Custom Housebuilding Register in accordance with the Self-build and Custom Housebuilding Register Regulations 2016. | | |
| B | **Regeneration (Business):**  To meet an obligation under a contract such as funding under a grant agreement. | | |
| C | Perform a task carried out in the public interest namely to adopt planning policies. | | |
| **THE TIME THE INFORMATION WILL BE HELD:** | | | |
| As provided for in the Document Retention Schedule attached to the General Privacy Notice and supplemented by the schedule below at section 18.4. | | | |
| **WHEN & WITH WHOM THE INFORMATION WILL BE SHARED:** | | | |
| *With whom* | | | *When* |
| Questions and request for information may be shared with County Council which includes the following service areas: Strategic Planning, Transportation and Education. | | | Upon request or when necessary. |
| The Civil Aviation Authority | | | Upon request or when necessary. |
| Environment Agency | | | Upon request or when necessary. |
| Homes and Communities Agency | | | Upon request or when necessary. |
| Natural England | | | Upon request or when necessary. |
| Office of Rail and Road | | | Upon request or when necessary. |
| Historic England | | | Upon request or when necessary. |
| Gloucestershire National Health Trust | | | Upon request or when necessary. |
| Highways England | | | Upon request or when necessary. |
| Marine Management Organisation | | | Upon request or when necessary. |
| Business Directory | | | Upon request or when necessary. |